

ENTITY NAME: Perry Township

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MINUTES TITLE: 12/4/2023

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TYPE OF MEETING: Regular

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START TIME: 700 pm      END TIME: 912 pm

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MEETING LOCATION: Township Building

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CALLED TO ORDER BY: Brittany Carson

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## RECORD OF PROCEEDINGS

### BOARD/COUNCIL MEMBERS ROLL CALL

NAME	PRESENT
Mike McArtor	Present
Josh Nethers	Present
Dalton Lee	Present
Brittany Carson	Present

### IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Doug Crawmer	Visitor	
Jan Romine	Visitor	
Darrel Romine	Visitor	
JoLynn Torbert	Visitor	
Dee Booth	Visitor	
Harold Booth	Visitor	
Jim Corman	Visitor	
Lee Priest	Visitor	
Terry Frusher	Visitor	
Bill Bennett	Visitor	
Mary Pugh	Visitor	
Paul Pugh	Visitor	
Mark Millsbaugh	Visitor	
Molly Allbaugh	Visitor	
Brian Spellman	Visitor	

**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	11/6/2023
TYPE OF MEETING	<b>Regular</b>
MOTION TO APPROVE BY	Josh Nethers
MOTION TO APPROVE SECONDED BY	Dalton Lee
DISCUSSION	
VOTING ROLL CALL	VOTE
Mike McArtor	Yes
Josh Nethers	Yes
Dalton Lee	Yes
VOTING RESULTS	YES: X NO:

**FISCAL OFFICER REPORT**

REPRESENTATIVE'S NAME	Brittany Carson
DISCUSSION	Payment, Fund, and Receipt Summary given to trustees. Checks signed.

**APPROVAL OF BILLS**

MOTION BY	Dalton Lee
MOTION SECONDED BY	Josh Nethers
VOTING ROLL CALL	VOTE
Mike McArtor	Yes
Joshua Nethers	Yes
Dalton Lee	Yes
VOTING RESULTS	YES: X NO:

**CITIZENS COMMENTS**

NAME	<b>Hanover Fire</b>
	18 Runs- almost double of a typical month. Address concerns of man power.  State of Ohio marks system- is changing the system. Some radios will be completely out of service. Brian Spellman presented a quote of \$28,700 for all radios to be put into working service with the new Marks system.  Brian Spellman asked trustees if they would like help out the Hanover Fire Department by contributing money to the update.
	<b>Mark Millspaugh</b>
	Mike gave on overview of the issues that were presented at the last meeting regarding people coming over onto the Millspaugh property. Mark Millspaugh stated that he was fine with woven wire fence and wood posts up the property line all the way to the woods. Mike McArtor is going to get a couple of quotes to get back to Mark so they can decide on a contactor. Once they agree on a

	contractor both parties agreed to split the bill of the install of the fence. 740-252-1317.
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**PRIOR BUSINESS**

TOPIC	<b>Comprehensive Planning</b>
PRESENTED BY	<b>Mike McArtor</b>
DISCUSSION	<p>The Comprehensive Plan was approved last month by the trustees. Mike explained that the trustee's original plan was to keep the same committee that was on the comprehensive planning team for the zoning committee. Those members include:</p> <ol style="list-style-type: none"> <li>1. Dee Booth</li> <li>2. Darrel Romine</li> <li>3. Jim Cormican</li> <li>4. Terry Frusher</li> <li>5. Doug Crawmer</li> <li>6. Ray Mealik</li> <li>7. Joe Asselin</li> <li>8. Dwayne Allbaugh</li> <li>9. John Dillon</li> <li>10. JoLynn Torbert</li> <li>11. Lee Priest</li> </ol> <p>Mike made a motion to appoint the above people to the zoning committee. Josh Nethers second the motion. All trustees were in agreeance.</p>

TOPIC	<b>OPWC- Montgomery Road</b>
PRESENTED BY	<b>Mike McArtor</b>
DISCUSSION	Brittany submitted the disbursement- the first time it was rejected due to the Invoices not matching. Brittany added the In-kind work as invoices and is now waiting on approval for OPWC to send their portion to Small's.

TOPIC	<b>Township Equipment Building</b>
PRESENTED BY	<b>Mike McArtor</b>
DISCUSSION	Building permit was approved. Building package is ordered and will be delivered December 12, 2023. Mike is hoping that the contractors hired to build it will start the same week.

**NEW BUSINESS**

TOPIC	<b>Hanover Fire Request for Funds</b>
PRESENTED BY	<b>Trustees</b>
DISCUSSION	Mike spoke about the current Fire fund status, stating that we have some extra revenue which can only be used for Fire and EMS. Mike made a motion to donate \$10,000 to the Hanover Fire Department to help with the update for the MARCS. Josh Nethers second the motion.

	Further Discussion: JoLynn Torbert asked if there were any grants that the Fire Department can get or if they can get additional quotes. Dalton stated that they have received some grants but most of those are for user fees and not the actual install or upkeep of the radios.
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TOPIC	<b>Santa at the Township</b>
PRESENTED BY	<b>Mike McArtor</b>
DISCUSSION	A community event will be held on December 9, 2023. Santa is coming for any township residents who would like to see and get pictures with Santa. Dinner will be provided. We will use the funds that were donated to the township for fun day and this event.

TOPIC	<b>Revenue Budget/ Appropriation Budget</b>
PRESENTED BY	<b>Brittany Carson</b>
DISCUSSION	<p>Brittany presented the Revenue Budget and the Temporary Budget for 2024.</p> <p>Dalton made a motion to approve revenue budget for 2024. Josh Nethers second the motion. All trustees in favor.</p> <p>Mike McArtor made a motion to adopt the Temporary Appropriations. Dalton Lee second the motion. All trustees in favor.</p>

TOPIC	<b>Policies for 2024</b>
PRESENTED BY	<b>Brittany Carson</b>
DISCUSSION	<p>Credit Card Policy: All will have cards. The Limit is \$1000. Over the amount of \$1000 must be approved. We will follow the guidelines of House Bill 321. Only the named person of the card is able to utilize the card at any time.</p> <p>A township vehicle and cell phones will not be provided</p> <p>Insurance Reimbursement: The township will not reimburse for any health insurance due to the federal law. The township will continue to provide the Cancer and Disability insurance at this time.</p> <p>Policy to allow the Fiscal Officer to move funds within a fund to be able to pay monthly bills.</p> <p>Allow Fiscal Officer to make electronic payments for township bills if available.</p>

	<p>Keep set salaries at the rate per the revised code 505.24 and 507.09, township trustee and fiscal officer salaries are based on the annual budget of the township.</p> <p>2024 township meetings will be held the first Monday of the month unless it is a holiday and then the meeting will be held the first Tuesday of the month. The meeting time is 7pm at the township building. The end of the year meeting will be set at the December meeting.</p> <p>Dalton Lee made a motion to approve all polices without changes for 2024. Josh Nethers second the motion. All trustees in Favor.  Dalton Lee: Yea  Josh Nethers: Yea  Mike McArtor: Yea</p>
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**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<u>Regular</u>
DATE	<u>1/2/2024</u>
TIME	7pm
LOCATION	Township Building

**MEETING ADJOURN**

MOTION BY	Josh Nethers
MOTION SECONDED BY	Dalton Lee
VOTING ROLL CALL	VOTE
Mike McArtor	Yes
Josh Nethers	Yes
Dalton Lee	Yes
VOTING RESULTS	YES: X      NO:

**MINUTES PREPARED BY**

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/2/2024

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
	Trustee	1/2/2024
	Trustee	1/2/2024
	Trustee	1/2/2024